



Passports: How to apply for a new passport

If your family member has or will be receiving a Gender Recognition Certificate, when they receive the Certificate, they will also receive two forms: 1. An application to the Gender Recognition Register and 2. An order form for a new birth certificate.

To apply for a new passport:

1. You / your family member should complete the order form for the new birth certificate. A new birth certificate will cost €20. This is unless you can prove that the birth certificate is required to provide to another agency.

Once a new birth certificate has been obtained, a passport application can be made as normal using this new birth certificate. To learn more about how to apply for a new passport, please visit the 'Passports and Citizenship' section of the Department of Foreign Affairs & Trade website at <https://www.dfa.ie/passports-citizenship/how-to-apply-for-a-passport/>.

If your family member does not have or does not intend on applying for a Gender Recognition Certificate, they **cannot apply for a change to the gender marker in their passport**. If your family member does not have or does not intend on applying for a Gender Recognition Certificate, they can apply for a change of name in their passport.

To apply for a new passport with a name change:

1. It is required that your family member has had their name changed by Deed Poll. You / your family member must provide evidence (school report, college records, official correspondence from a public or private sector organisation, etc.) to show that the name has been in use for 2 years.

A (new or renewal) passport application can be made as normal using this evidence. To learn more about how to apply for a passport, please visit the 'Passports and Citizenship' section of the Department of Foreign Affairs & Trade website at <https://www.dfa.ie/passports-citizenship/how-to-apply-for-a-passport/> and <https://www.dfa.ie/passports-citizenship/top-passport-questions/documents-for-passport-in-new-name/>